**Big Prairie Township Parks Commission**

Wednesday October 20, 2021

**Meeting called to order:** 2 P.M.

**Pledge of Allegiance**

**Roll Call:** Middleton, Ruehmeier, Ryman, Tucker and VanDam present.

**Public Input:** 0

**Approval of Agenda:** Motion by VanDam, 2nd by Middleton to approve the agenda as presented. Motion carried.

**Approval of Minutes:** Motion by Ruehmeier, 2nd by Middleton to approve the minutes from October 6, 2021 as written. Motion carried.

**Camp Host**: 0

**Board Reports:** Chairman –Gas cards – Authorized users are Teresa, Andy, Laura and Jim S.

Recently, purchased (never used) power washer was returned to Timberland for full refund.

Vice Chairman – 0

Secretary – Received the signed copy of the Rules and Regulations from Township.

Treasurer – Have received a bid from Newaygo Plumbing & Heating and Rob Scholtens.

Oxbow office should be primed and painted next season.

Considering a French drain for Oxbow office building.

Addition looks good.

Trustee – reports that fertilizer costs have increased.

Will begin clean up at BB tonight and tomorrow.

**Treasurer Report:** Oct 1-7, 2021 = $14,105.39 Oct 8-14, 2021 =$15,613.48 Total = $29,718.87

Motion Ryman, 2nd by VanDam to approve the Treasurer report as presented. Motion carried.

**Present & Pay Bills:**

Motion by Ryman, 2nd by Middleton to approve the bills as follows: Gross payroll week ending

**Maintenance Report:** F250 Super Duty – estimate for repair from Quality Repair is $4511.62. Motion by VanDam, 2nd by Tucker to make repairs to this vehicle at the cost of $4511.62 at Quality Repair. Motion carried.

Green truck needs brake work. Maintenance to perform the needed repairs.

BB pole barn office is in progress, very sturdy design.

Tree removal – both parks – received one bid, waiting on Jeff Wright

Dump stations to be locked for the winter season. Fall maintenance continues. Buoys to be removed next week. Launch docks to also be pulled.

Rob Scholtens to reconnect urinal in BB – trailer park bathhouse.

Stone – 1-2 inch -10 yards - Powell = $580.00, Schultz = $490.00. Brain to make contact with Dans Excavating and Howarths for their pricing.

Oxbow - concrete for carport, $1,300.00 - $1,500.00. Will get another bid to include reinforcement then decide on the work.

Sewer lines – Motion by Middleton, 2nd by Tucker to hire Clog Squad to camera and service all lines at the cost of $ 7200.00. Motion carried.

**Office Report:** Water sample have returned in the good.

Winter season – will close one internet line at each park until spring. Waste removal will cease with only one small container at Oxbow until spring.

**Old Business**: Fall clean-up - Fertilizer and grass seed project to begin at clean-up day at each park.

BB – Oct 23rd. OX – Nov 6.

Grant Update - preparing a timeline for grants. Create a Building Committee.

Tree Cutting – BB/OX includes cut, trim, chip and stump removal.

**New Business:** Cabin Mover – Motion by Ryman, 2nd by Ruehmeier to contract with Rollaway Movers to move cabin from Fremont MI to prepared concrete at BB Park for the cost of $7000.00. Motion carried.

BB Fence - BB – Greenbelt Fencing- plan to replace in spring of 2022. Andy to compile costs for brackets and posts for entire BB Park for next meeting.

Budget timeline – we have three meetings in which to, closely, complete the budget. It’ll be on next agenda Nov 1, 2021.

Water Levels – levels will be reduces this winter as last. Consumers Energy states they hope the levels can be restored by Memorial Day as last year.

Security Cameras – review videos for clarity and placement, how useful are they? Possibly order additional if all good reports.

**Miscellaneous:** Hardy Dam Beach Baggers hold corn hole tournaments’ at VFW – Newaygo – Mondays @ 8 pm.

**Adjournment:** Motion to adjourn this meeting at 5 P.M. Motion carried.

Next regular meeting to be Wednesday November 3, 2021 – 5 P.M. – Big Prairie Township Hall.

Submitted for Approval

Colleen Ryman

Secretary

Approved 10-6-2021