

Big Prairie Township Parks Commission

Tuesday December 15, 2020

Meeting Called to Order: 2 P.M.

Pledge of Allegiance

Roll Call: Clark, Ruehmeier, Ryman, Tucker and VanDam present.

Public Input: 0

Camp Host: 0

Approval of Agenda: Motion by VanDam, 2nd by Ruehmeier to approve the agenda as written. Motion carried.

Maintenance Report: Proposal map for expansion of parking lot in Big Bend, trailer park area, presented. Per forester Hilary, a lumber sale (for parking lot area) is scheduled for January 2021. Buyers have up to One (1) year to cut.

Jerrys Towing & Recovery – Towing Agreement was presented. Fees for signage would be waived if BPTPC signs the agreement.

New Self-pay receptacles have been placed at both parks.

Locks have been placed on equipment for the winter.

Board Reports: Chairman -0

Vice Chairman – 0

Secretary – rules committee meeting held with representatives from both Big Bend and Oxbow Park went well.

Treasurer – conference call with Ross Accounting went well. Two programs to choose from for monthly online QuickBooks. Plus - \$35 per month and Advantage \$105 per month. Both are in addition to Cindy's Fee.

Motion by Clark, 2nd by Tucker to use Ross Accounting for bookkeeping, bills and payroll up to Six Hundred dollars (\$600.00) per month and up to One Hundred Fifty dollars (\$150.00) per month for subscription to QuickBooks. Motion carried.

Treasurer Report: Nov 27 – Dec 3, 2020 =\$315.28 Dec 4-10, 2020 =\$471.88 Total = \$787.16.

Motion by Ryman, 2nd by VanDam to approve the Treasurer report as presented. Motion carried.

Present and Pay Bills: Motion by Ryman, 2nd by Tucker to pay the bills as follows – Gross Payroll week ending Dec 10, 2020 \$6,178.20. Bills – \$32,685.86. Motion carried.

Office Report: All refunds have been issued and unapplied funds category #820 is zero balance.

Will consult with Consumers Energy the ratio of waterfront sites seasonal vs transients. Sites 126-130, Big Bend, The Point can be classified as waterfront. Possibility of sites in Camp 1 to be waterfront also.

Rate Changes

Daily Pass - \$5 to **\$7**

Overnight Pass - \$5 to **\$7**

Seasonal - \$28 to **\$35**

Daily Camp – Sunday thru Wednesday \$25 to **\$30**

Thursday thru Saturday \$25 to **\$35**

21 Day Camp - \$400 to **\$500**

Electric kwh - .14 to **.17** cents per kilowatt

Motion by Tucker, 2nd by Clark to approve of the rate changes as stated above to be in line with other like facilities in our surrounding areas. Motion carried.

Old Business: Budget – pending.

New Business: 0

Miscellaneous: 0

Adjournment: Motion by VanDam, 2nd by Clark to adjourn this meeting at 3:45 P.M. Motion carried.

Next regular meeting to be Tuesday January 12, 2021 – 2 P.M. @ Big Prairie Township Hall.

Submitted for Approval

Colleen Ryman
Secretary

Approved January 26, 2021